Date

Dear XYZ,

Holy Spirit Catholic Church and Elementary School is celebrating over 50 years as part of our diverse and vibrant Fairfax county community. This year, the school will host the **Holy Spirit *Fire & Ice* Auction & Dinner** fundraiser on November 4, 2017 at **Springfield Golf & Country Club**. We invite you to join a long list of generous local businesses, organizations and individuals who support our students of all backgrounds in their academic growth as they aspire to be successful citizens rooted in faith and responsibility.

We request your participation in this event through of a tax-deductible donation of XYZ which will offer you visibility with over 400 families, including those attending the event as well as school and parish-wide as part of our marketing efforts leading up to the event. Our families are loyal patrons of the businesses that support the school.

The donation of XYZ is sure to be a crowd pleaser. And the contribution directly supports Holy Spirit School. We are raising funds to support students with special needs, low-income families seeking a Catholic education, and critical technology upgrades for innovative learning – for home and in school – that today’s students need to succeed in our changing economy.

Please {click [here](https://hscpto.ejoinme.org/MyEvents/FireandIceAuction2017/Donations/tabid/817692/Default.aspx) or use the attached form} to make your donation. We hope to secure all donations or financial commitments by September 30, 2017. We look forward to hearing from you and will arrange for one of us to come pick up the item at your convenience. Please do not hesitate to reach out to either one of us at any time with questions.

Sincerely,

Janine Taylor, Auction Co-Chair (Jtaylor@rwtproductions.com)

Stephanie Aaronson Gallucci, Auction Co-Chair (saaronson@cpb.org or 202-879-9624)

(Or use your name)

On Behalf of the Holy Spirit Auction Committee and PTO

Tax ID# 54-0761907 (501c3)